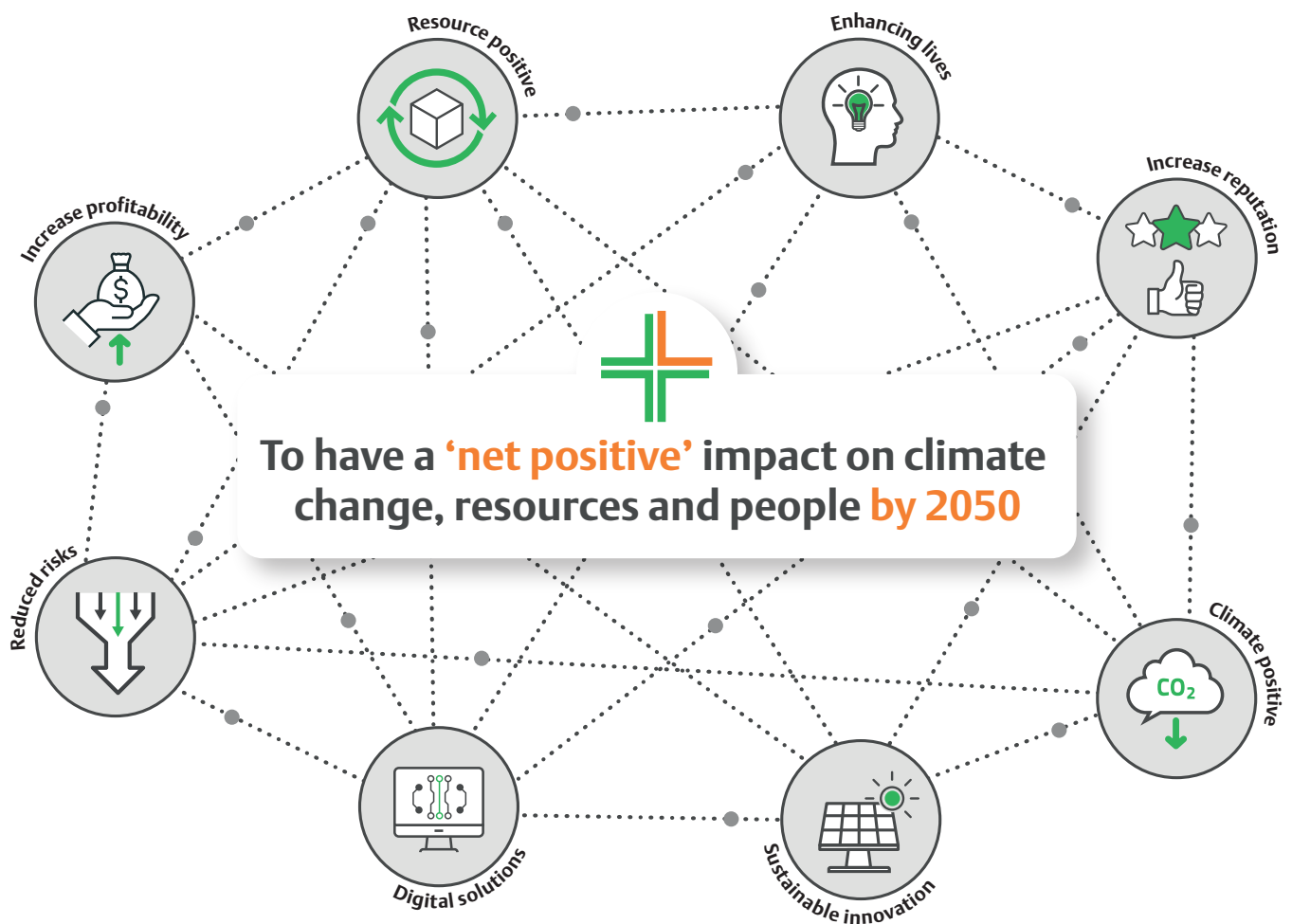


# BAM Construct UK

## Supplier Sustainability Requirements



# 1. Net Positive Future

## Subcontractors will:

- 1.1** Engage with BAM from the beginning to suggest innovations that will minimise project costs, reduce project delivery time and support our Sustainability Strategy. For example:



### Climate positive

- Lower energy construction techniques
- Energy efficient plant and machinery
- New fuels



### Resource positive

- Zero waste solutions
- New business models that support the circular economy
- Material reuse, or alternative materials with a lower environmental impact or higher recycled content
- Take-back schemes



### People positive

- Local employment
- Training and apprenticeships
- Community engagement



## 2. Resource and Climate positive

**2.1** Subcontractors are required to contribute to BAM's Net positive strategy throughout all stages of a project, from tender to post construction. At any stage a subcontractor may need to provide information, as required by the project team, to meet specific contract requirements, e.g. information for BREEAM evidence.

### 2.2 Tender and pre-construction stage

1. Confirm our responsible procurement policy will be followed. Provide their own **timber Chain of Custody certificate** (if they will be delivering timber to site in their own vehicles), or provide their suppliers' timber Chain of Custody certificate (if they will be using timber or timber products on site).
2. Confirm legal compliance will be achieved for all waste removals. Provide the following for all waste streams they will be responsible for removing from site\* (all documents to relate to the project tender, not generic examples):
  - a. A list of all companies that may remove waste
  - b. A copy of **waste carrier registration** certificates for the list of companies
  - c. A sample, legally compliant, **waste transfer note\*\*** (or consignment note in the case of hazardous [special] waste)
  - d. A **list of all destinations** that may receive waste
  - e. Full copies of **environmental permits, waste management licences or exemptions** for the list of receiving destinations. All variations as well as the original permit / licence are required.
  - f. The Environment Agency / Scottish Environment Protection Agency / Natural Resources Wales **waste return** (or waste report for PAS402 certified companies) showing 90% waste diversion or higher for the list of destinations
3. Provide wastage rates for their key products (including packaging).

### 2.3 Construction stage

1. Arrange for the removal of all required non-hazardous waste and hazardous [special] waste, unless agreed otherwise during the subcontract interview meeting prior to starting on site.\*
2. The following information is required in a legible format. This is particularly relevant for any documents that are scanned copies.
  - a. Provide legally compliant **waste transfer notes\*\*** within one week of a waste removal.
  - b. Provide the Environment Agency / Scottish Environment Protection Agency / Natural Resources Wales **waste returns** (or waste report for PAS402 certified companies) for the duration of the contract.
  - c. Provide fully completed (including signed Part E) **hazardous [special] waste consignment notes** within one week of waste removal.
  - d. Provide **delivery tickets\*\* for all fuel** used on site, on the day of delivery.
  - e. Provide **timber delivery tickets** (for all timber and wood-based products/materials, both temporary and permanent including fixed FF&E) within one week of delivery.
  - f. For any timber delivered to site without chain of custody, provide **CAT B Evidence** (see BAM guidance sus-gn-404).

### 2.4 Subcontractors will be charged for the:

1. Disposal cost plus administration, of any pallets that the subcontractor does not remove from site when requested.
2. Disposal of any non-hazardous waste in BAM skips, including waste that is deemed to have been produced due to over ordering, or due to damage through poor storage or transit.
3. Any time spent clearing and/or segregating waste produced by the subcontractor's activities, at the subcontractor's agreed day work rate. Skips will be charged at cost plus 20% for administration.

\*If there is any doubt regarding who is responsible for removing waste from site for the subcontract package, please contact the BAM Site Management Team, who will be able to assist.

\*\*Please see last page in this document to see a checklist of requirements.

### 3. People positive

#### Subcontractors will:

**3.1** Support and contribute to BAM's efforts to enhance people's lives. At BAM, we use our Connect, Improve and Transform framework, which defines activities as:

- Education support
- Health/wellbeing/recognition of employees
- Progression into employment
- Development above and beyond business as usual
- Volunteering
- Fundraising
- SE/SME support
- Apprentices, student workers and graduates
- Volunteering (non-education)
- Wellbeing of end users
- Work placements (including internships)
- Employment support (including temporary employment)
- Mentoring
- Sponsorship

**3.2** Liaise with our regional education and community coordinator to agree targets

**3.3** Report periodically to our regional education and community coordinator on the progress against their agreed targets


**3.4** Provide examples of activities to contribute to future tenders

**3.5** If requested, provide information and evidence to contribute to social value calculations



## 4. Checklist of requirements

### Timber delivery checklist



### Timber Delivery Checklist


Before timber is unloaded, check that the following is on the delivery ticket:

1. Supplier name and address
2. Delivery address
3. Clear product description
4. Dimensions (or volume) of product delivered
5. Date of delivery
6. FSC or PEFC noted against each product<sup>\*</sup>
7. FSC or PEFC Certification details  
(eg TT-COC-2345 or BMT-PEFC-1234)

If any of the above is missing do not unload the timber and notify your site manager.

<sup>\*</sup>70% is the lowest percentage BAM accepts where there is a mixed claim. For example FSC Mix 70% or 70% PEFC Certified.

### Waste transfer note checklist



### Waste Transfer Note Checklist

The following must be included on a non-hazardous Waste Transfer Note:

1. Waste producer's name and address
2. Waste carrier's name and address
3. Carrier's registration number<sup>1</sup>
4. Name and full address of disposer<sup>2</sup>
5. Description of the waste in words
6. List of wastes (EWC) code (see over)
7. Quantity of waste (e.g. 8 yard / 1100 litres)
8. Container type (e.g. skip / bin)
9. Producer's 2007 SIC code (41.20/1)
10. Declaration that the producer has applied the waste management hierarchy<sup>1</sup>
11. Time and date of transfer
12. Waste producer and carrier's signatures

<sup>1</sup> England and Wales only  
<sup>2</sup> Where the carrier is also the disposer, the environmental permit or exemption reference must be provided in England and Wales.

7300\_Waste Transfer\_Check Card\_Site\_Non Hazardous\_A7

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